

RIGHTS AND RESPONSIBILITIES OF WIC PROGRAM PARTICIPATION

The right to:

1. Appeal any decision made regarding eligibility or participation in the WIC program.
2. Participate in health and nutrition services available at the local agency.
3. Receive supplemental foods for each month that eligibility is maintained.
4. Have a proxy pick up WIC checks if unable to keep the appointment.
5. Request an application to register to vote.

The responsibility to:

1. Participate in only one WIC Program at a time.
2. Keep all appointments or notify local agency in advance if appointment will be missed.
3. Bring this folder to all appointments.
4. Bring the applicant or participant to all certification or re-certification appointments.
5. Participate in the nutrition education services offered by the local agency.
6. Use the WIC check properly at only authorized contracted stores.
7. Take this folder to the store to assist in choosing correct foods and to provide identification and signature proof.
8. Assure only the WIC participant consumes the WIC food received with the check.
9. Inform the local agency before moving out of the agency services area.
10. Report any lost, stolen, damaged or destroyed checks to the WIC agency immediately.
11. Provide truthful and complete information for eligibility determination.
12. Understand the proper use of checks as stated in the following steps.
 - Use the check within the dates printed on it.
 - Use each check for only the amounts and types of food listed.
 - Separate WIC foods by check from other groceries when checking out.
 - Tell the cashier when using a WIC check.
 - Be sure the dollar amount is filled in before signing the check.
 - Ensure the amount on the check matches the cash register total for the foods received.
 - Return WIC check to the cashier after signing.

In accordance with federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (202) 720-5964 (voice and TDD). USDA is an equal opportunity provider.

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WIC and Nutrition Services
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